



STATE OF ALABAMA

DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

INVITATION TO BID

INVITATION TO BID NO: 10-X-2211434

REQ. AGENCY : 012002  
ALA DEPT OF TRANSPORTATION  
AGENCY REQ. NO. : 101-010029  
T-NUMBER :  
DATE ISSUED : 09/24/09  
VENDOR NO. :  
VENDOR PHONE NO. :  
SNAP REQ. NO. : 1422333  
BUYER NAME : PAT ANTLE

FOR: PEST CONTROL

BUYER PHONE NO. : (334) 242-7253-  
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:  
DATE: 10/20/09 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 10/21/09 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE  
MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE \_\_\_\_\_ DAYS OR \_\_\_\_\_ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: \_\_\_\_\_(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN \_\_\_\_\_ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: \_\_\_\_\_  
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: \_\_\_\_\_  
INTERNET WEBSITE: \_\_\_\_\_
6. GENERAL CONTRACTOR'S LICENSE NO: \_\_\_\_\_  
TYPE OF G.C. LICENSE: \_\_\_\_\_

\*\*\*\*\* IMPORTANT NOTE: \*\*\*\*\*

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE  
ITEM 7 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING  
P O BOX 302620  
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA  
DIVISION OF PURCHASING  
RSA UNION BUILDING  
100 N. UNION ST., SUITE 192  
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED.  
I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN  
RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO  
REFRAIN FROM BIDDING.

SWORN TO AND

FEIN OR SSN

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_ DAY OF \_\_\_\_\_

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP: \_\_\_\_\_

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 10-X-2211434

PAGE 2

INVITATION TO BID

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY BUSINESSES IN THE TECHNICAL COMPLETION OF REQUIRED FORMS MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS

REV: 09/18/09

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 OR NOTIFICATION PAGE MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
6. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
7. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
8. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX  
RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED  
BID RECEIVED LATE  
BID NOT SIGNED/NOT ORIGINAL SIGNATURE  
BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION  
NOTARIZED OWN SIGNATURE  
REQUIRED INFORMATION NOT SUBMITTED WITH BID  
FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 10-X-2211434

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

PAGE 3

INVITATION TO BID

#### INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

#### ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

#### INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

#### PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

#### SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

#### INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

#### BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

#### FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

#### BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 10-X-2211434

PAGE 4

INVITATION TO BID

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

\*\*\*\*\*

AWARD:

AWARD WILL BE MADE "ALL OR NONE" TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

ASSIGNMENT OF CONTRACT:

TO ASSIGN, SUBLET OR TRANSFER ANY CONTRACT RESULTING FROM THIS SOLICITATION, THE VENDOR'S WRITTEN REQUEST MUST BE APPROVED BY THE STATE PURCHASING DIRECTOR.

CERTIFICATION OF INSPECTION:

THIS STATEMENT CERTIFIES THE VENDOR HAS INSPECTED THE FACILITY/AREA LISTED HEREIN AND IS AWARE OF ALL REQUIREMENTS, TERMS AND CONDITIONS OUTLINED. TO VALIDATE THIS CERTIFICATION, THE VENDOR AND AGENCY MANAGEMENT (DIRECTOR, MANAGER, SUPERVISOR ETC) MUST SIGN BELOW. THIS SIGNED STATEMENT MUST BE RETURNED WITH THE BID, OR THE BID WILL BE REJECTED.

PROSPECTIVE BIDDERS CAN CONTACT MS. SHERONNA PEACOCK AT (256) 571-7230 TO SET UP APPOINTMENT FOR SITE VISIT

VENDOR'S SIGNATURE:\_\_\_\_\_ DATE:\_\_\_\_\_

AGENCY'S SIGNATURE:\_\_\_\_\_ DATE:\_\_\_\_\_

TITLE:\_\_\_\_\_

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

ANNUAL AGREEMENT:

THE PURCHASE ORDER CONSTITUTES A CONTRACT BETWEEN THE STATE OF ALABAMA AND THE VENDOR. THE VENDOR ACCEPTS THE CONTRACT AS WRITTEN AND WILL FULFILL ALL REQUIREMENTS FOR THE VALID PERIOD INDICATED.

CHANGES/MODIFICATIONS ARE ALLOWED ONLY BY A WRITTEN PURCHASE ORDER CHANGE THROUGH THE DIVISION OF PURCHASING.

INVOICE TO BE BILLED IN ARREARS, TO THE "BILL TO" ADDRESS.

NON-APPROPRIATION OF FUNDS:

CONTINUATION OF ANY AGREEMENT BETWEEN THE STATE AND A BIDDER BEYOND A FISCAL YEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF FUNDS FOR THE PURPOSE OF THIS BID AND ANY RESULTING AGREEMENT. NON-AVAILABILITY OF FUNDS AT ANY TIME SHALL CAUSE ANY AGREEMENT TO BECOME VOID AND UNENFORCEABLE AND NO LIQUIDATED DAMAGES SHALL ACCRUE TO THE STATE AS A RESULT. THE STATE WILL NOT INCUR LIABILITY BEYOND THE PAYMENT OF ACCRUED AGREEMENT PAYMENT.

PRORATION:

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER:

ITB NO. : 10-X-2211434

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

PAGE 5

INVITATION TO BID

PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

SPECIFICATIONS

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 10-X-2211434

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

PAGE 6

INVITATION TO BID

PEST CONTROL SPECIFICATIONS 910D86

1. SCOPE:

PEST CONTROL WILL CONSIST OF EXTERMINATION AND EFFECTIVE CONTROL OF ANTS, ROACHES, SILVERFISH, WATERBUGS, MICE, RATS AND BROWN RECLUSE SPIDERS. BIRD CONTROL AND TERMITE CONTROL SERVICES ARE NOT INCLUDED IN THIS CONTRACT.

2. RULES AND REGULATIONS:

VENDOR MUST COMPLY WITH ALL RULES AND REGULATIONS PERTAINING TO PEST CONTROL ISSUED BY THE FEDERAL GOVERNMENT AND THE STATE OF ALABAMA.

3. PERMIT:

VENDOR MUST HAVE A CURRENT PERMIT ISSUED BY THE STATE OF ALABAMA, DEPT. OF AGRICULTURE, DIVISION OF PLANT INDUSTRY/AGRICULTURAL CHEMISTRY PERMITTING HIM/HER TO DO BUSINESS WITHIN THE STATE OF ALABAMA. PERMIT SHOULD BE SUBMITTED WITH THE BID. FAILURE TO DO SO WILL DELAY EVALUATION AND AWARD. IF PERMIT IS NOT SUBMITTED WITH THE BID, THEN IT MUST BE RECEIVED BY STATE PURCHASING NOT LATER THAN TWO BUSINESS DAYS AFTER BID OPENING DATE, OR THE BID WILL BE REJECTED.

4. INSPECTION OF PREMISES:

VENDOR MUST CONDUCT A THOROUGH INSPECTION OF THE FACILITIES PRIOR TO SUBMISSION OF THE BID. FAILURE OF VENDOR TO FAMILIARIZE HIMSELF/HERSELF WITH THE BUILDING/OFFICE CONDITION PRIOR TO SUBMISSION OF THE BID WILL IN NO WAY RELIEVE THE VENDOR OF THE RESPONSIBILITY OF SATISFACTORY PEST CONTROL SERVICE IN ACCORDANCE WITH THESE SPECIFICATIONS.

5. LIABILITY OF VENDOR AND INSURANCE:

VENDOR WILL BE RESPONSIBLE FOR DAMAGE TO STATE OF ALABAMA BUILDINGS AND PROPERTY WHICH MAY BE INCURRED BY VENDOR PERSONNEL WHILE EXECUTING PEST CONTROL SERVICE. VENDOR IS TO HAVE AND KEEP IN FORCE DURING THE ENTIRE CONTRACT PERIOD, THE FOLLOWING INSURANCE:

A. COMMERCIAL GENERAL LIABILITY INSURANCE IN THE MINIMUM AMOUNT OF \$100,000.00 AGGREGATE, MINIMUM \$100,000.00 PER OCCURRENCE, MINIMUM \$100,000.00 PRODUCTS AND COMPLETED OPERATIONS AND MINIMUM \$100,000.00 PROPERTY DAMAGE.

B. WORKER'S COMPENSATION INSURANCE IN ACCORDANCE WITH THE LAWS OF THE STATE OF ALABAMA.

INSURANCE CERTIFICATE(S) SHOULD BE SUBMITTED WITH THE BID. FAILURE TO DO SO WILL DELAY BID EVALUATION AND AWARD. IF PERMIT IS NOT SUBMITTED WITH THE BID, THEN IT MUST BE RECEIVED BY STATE PURCHASING NOT LATER THAN TWO (2) BUSINESS DAYS AFTER BID OPENING DATE, OR THE BID WILL BE REJECTED. INSURANCE CERTIFICATE(S) MUST BE SUBMITTED SHOWING THE STATE OF ALABAMA, DEPARTMENT OF FINANCE, DIVISION OF PURCHASING, P.O. BOX 302620, MONTGOMERY, AL 36130-2620, AS CERTIFICATE HOLDER BEFORE AWARD CAN BE MADE.

6. SERVICE:

VENDOR WILL SERVICE EACH LOCATION MONTHLY, UNLESS OTHERWISE SPECIFIED ON THE PRICE PAGE. COMPLETE SPRAYING IS REQUIRED FOR ALL AREAS. SPOT SPRAYING IS CONSIDERED UNSATISFACTORY SERVICE AND MAY CAUSE THE CONTRACT FOR A PARTICULAR LOCATION TO BE CANCELLED IF NOT BROUGHT INTO COMPLIANCE WITH THE SPECIFICATIONS. VENDOR IS TO NOTIFY THE OFFICE SUPERVISOR AT THE LOCATION OF ANY INSECT OR RODENT INFESTATION NOT COVERED BY THIS SPECIFICATION. REPEAT SPRAYING DURING THE MONTH WILL BE MADE AT NO CHARGE. A

SPECIFICATIONS

VENDOR NAME :

VENDOR NUMBER:

ITB NO. : 10-X-2211434

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

PAGE 7

INVITATION TO BID

REPORT DESCRIBING THE CONDITION OF "THE LOCATION", FROM THE PEST CONTROL POINT OF VIEW, SHALL BE SUBMITTED TO THE SUPERVISOR AFTER EACH TREATMENT. INVOICE WILL BE BILLED IN ARREARS IN ACCORDANCE WITH THE TIME FRAME ON THE PRICE SHEET. NO INVOICE WILL BE PAID UNLESS A SIGNED SERVICE SLIP IS ATTACHED AND SIGNED BY DEPARTMENT PERSONNEL AT THE TIME OF SERVICE. TREATMENT MUST BE ACCOMPLISHED WITH A MINIMUM OF INCONVENIENCE TO STATE PERSONNEL, I.E., NIGHTS, AND/OR HOLIDAYS.

7. SUITABLE PRODUCTS:

PESTICIDES USED MUST COMPLY WITH ALL APPLICABLE STATE OF ALABAMA RULES AND REGULATIONS AND THE FEDERAL INSECTICIDE, FUNGICIDE AND RODENTICIDE ACT AS AMENDED BY THE FEDERAL ENVIRONMENTAL PESTICIDE CONTROL ACT OF 1972, AND THE REGULATIONS ISSUED THEREUNDER. ALL CHEMICALS USED WILL BE ON A ROTATION BASIS.

8. ONLY ODORLESS CHEMICALS MUST BE USED AND THE PLACEMENT OF CHEMICALS BE SUCH TO AVOID ANY PERSONS OR DOMESTIC ANIMALS FROM COMING IN CONTACT. CHEMICALS SHOULD NOT BE HARMFUL TO VEGETATION.

NOTE: VENDOR IS TO CONTACT EACH LOCATION IT IS AWARDED FOR THE MOST CONVENIENT TIME FOR EACH LOCATION TO BE SPRAYED.

PRICE SHEET

VENDOR NAME :

VENDOR NUMBER:

ITB NO. : 10-X-2211434

PAGE 8

OPEN DATE : 10/21/09 TIME: 10:00 AM

RETURN DATE: 10/20/09 TIME: 5:00 PM

INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: 012002 / 012M01 ALA DEPT OF TRANSPORTATION FIRST DIVISION 23445 U.S/ HWY 431 P.O. BOX 550 GUNTERSVILLE AL 35976					
00001	COMMODITY CODE: 910-59-046873 MONTHLY PEST CONTROL SERVICE AT THE FIRST DIVISION OFFICE COMPLEX IN GUNTERSVILLE, AL. SERVICE TO INCLUDE CONTROL OF ROACHES, ANTS, SILVERFISH, MICE, RATS, FLEAS, TICKS, & SPIDERS. SERVICE INCLUDES ALL BUILDINGS. RODENT CONTROL FOR BUILDINGS B&D ONLY.	1	MO		
!!!!!!! VENDORS TAKE NOTICE !!!!!!!! STATE PURCHASING REQUIRES AN ORIGINAL BID AND ONE COMPLETE COPY OF THE BID. FAILURE TO DO SO AS SPECIFIED ON PAGE TWO (2) OF THIS INVITATION TO BID WILL RESULT IN THE REJECTION OF YOUR BID. !!					
00002	COMMODITY CODE: 910-59-046874 PIGEON CONTROL ON ENTIRE GROUNDS AND BUILDINGS AT THE FIRST DIVISION OFFICE COMPLEX IN GUNTERSVILLE, ALABAMA	1	MO		
00003	COMMODITY CODE: 910-59-046875 BROWN RECLUSE SPIDER CONTROL FOR BUILDING D (EQUIPMENT, WAREHOUSE AND SHOP), BUILDING B (MAINTENANCE CREW QTRS.) AND GAS HOUSE, LOCATED AT THE FIRST DIVISION OFFICE COMPLEX IN GUNTERSVILLE, ALABAMA	1	MO		

PAGE TOTAL

BID TOTAL